

Loyola University New Orleans
Center for International Education

Procedures and Student Application for study in country with Level 3 or Level 4 Travel Advisory

Procedures for Students Applying to study in a non-Loyola program where there is a Level 3 or Level 4 travel advisory

1. **Timeline** - All applications for summer, fall and academic year are due on March 1 and for J-term and spring on October 1.
2. **Application**- Student must submit the Student Application to study in a non-Loyola program where there is a Level 3 or 4 Travel Advisory to CIE along with any supporting documentation.
 - a. If the student will be enrolling directly in a university abroad, the petition should also include information required by the [petition for direct enrollment](#).
 - b. The student must still complete and receive academic approval for the specific program and courses by completing the [Course Approval Form](#). Any approval for academic credit for the course pursuant to this provision shall not and will not constitute an approval to travel to a country with Level 3 or Level 4 Travel Advisory, and Loyola shall bear no liability for any damages incurred in connection with travel to or presence in such a country.
3. **Review**- The Internationalization Review and Advisory Committee reviews and decides whether or not to approve the student petition.
4. **Notification** – CIE will notify the student of the decision of the Internationalization Review and Advisory Committee.
 - a. Approval – if the petition is approved, the student will receive academic credit as per the course approval form.
 - b. Denial – if the petition is denied, and the student decides to study abroad, the student will have to withdraw from the university and then reapply upon completion of the study abroad program. Acceptance of credits will be determined by Admissions.

Students approved to participate in a non-Loyola program have the option to secure study abroad insurance through LowerMark. To purchase LowerMark study abroad insurance, contact cie@loyno.edu.

For a list of State Department Travel Advisories please check the [State Department website](#).

For a list of Centers for Disease Control and Prevention Travel Advisories, please check the [CDC website](#).

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I confirm that I have read and understood the [U.S. State Department travel advisory](#) and/or [Centers for Disease Control and Prevention travel advisory](#) for _____ dated _____ and that, in
(Country) (Date)
spite of this warning and the University's strong recommendations against travel to and in _____
(Country)
at this time, I have made the decision to travel to _____ in _____
(Country) (Term, Year)
to study abroad.

I acknowledge that my participation in this program is voluntary. I furthermore acknowledge that the Loyola University New Orleans does not sponsor this program, nor is the University responsible for my safety while overseas. I know that I am not required to study in _____ to complete any requirements
(Country)
at Loyola and I am aware of other study abroad options available to me.

I acknowledge that my travel may expose me to significant risks including, but not limited to, terrorism, war, serious bodily injury or death, property damage and other risks that may not be foreseeable.

I have read and signed this document with full knowledge of its significance. If I am not 18 years of age, the signature of my parent or legal guardian indicates full agreement with and acceptance of the terms of this release. If I am 18 years of age or older, the signature of my next-of-kin (optional) indicates full agreement with and acceptance of the terms of this release.

Student Signature

Date

Printed Name of Student

Signature of Parent/Legal Guardian or Next of Kin
(Optional for students 18 years of age or older)

Date

Printed Name of Parent/Legal Guardian or Next of Kin

Relationship

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Emergency Contact Information While Abroad

Please provide the appropriate information that Loyola may use to communicate with you in the event of a crisis:

Traveler name as it appears on Passport: _____

Email: _____

Phone number(s) where traveler can be reached internationally:

Physical Address of all accommodations while abroad: _____

Alternate Emergency Contact Information While Abroad

Please provide an alternate person that Loyola and/or outside sources may use to communicate with you in the event of a crisis:

Name: _____ Relation to Traveler: _____

Phone Numbers (cell/work/home):

Email: _____

Physical Address: _____

Partner University/Study Abroad Program Contact

If the program is an exchange or uses a 3rd party provider, please provide a contact for CIE to work with in the event of a crisis:

Name & Title: _____ Department: _____

Phone Numbers (cell/work/home):

Email: _____

Secondary Contact Person: _____ Phone: _____

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SAFETY & SECURITY ASSESSMENT

1. Please discuss the academic necessity and appropriateness of the proposed study abroad.

2. Please discuss your previous experience abroad or other relevant experience.

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3. Why do you think the university should approve your application to participate in the requested program?